

	Dallas Afterschool Dallas Afterschool, a 501(c)(3) nonprofit formed in 2007 works to level the playing field for children of all races and economic backgrounds by informing community stakeholders, supporting afterschool and summer programs and their staff members, and coordinating community resources. We envision a community with the resources and the will to provide impactful learning beyond the school day for all children.		
Job Title:	Assessor	Reports to:	Director of Data and Impact
Employment Status:	Part Time - Contract Work	Manages Others:	No
Job Description:			
<p>The Assessor's primary responsibility is to conduct assessments of Dallas Afterschool partner programs using the Afterschool Quality Advancement (AQuA) assessment tool and our safety checklist. During assessments, the Assessor will note where programs excel and the critical issues impacting quality. To complete assessments, the assessor must observe programs, interview program staff and leaders, collect and review documents, and examine additional evidence of program quality. The Assessor will meet weekly with assigned Partnership Coach to give programmatic updates.</p> <p>Key Responsibilities include:</p> <ul style="list-style-type: none"> Assessing quality at Dallas Afterschool supported sites at varying intervals throughout the Program Quality Initiative process. Communicating clear, accurate, and useful feedback to Partnership Coaches to assist them in the coaching process. Working with partner sites to implement required safety procedures. Representing Dallas Afterschool and its initiative to stakeholders and interested parties, as appropriate. 			
Knowledge/Skill Requirements:			
<ul style="list-style-type: none"> Knowledge of best practices in afterschool programming. Strong organizational skills. Strong spoken and written communication skills. Effective interviewing skills. Ability to deliver clear and accurate feedback. Knowledge of Microsoft Office software including but not limited to Word, Excel, and PowerPoint. Knowledge of CRM software like Salesforce a plus - but will train. Availability during the hours that afterschool programs operate, typically 2 – 6 pm Monday – Friday; remainder of hours will be training and paperwork. Reliable transportation. This is a Part Time - Contract Work position. 			
Professional Qualifications:			
<ul style="list-style-type: none"> Bachelor's Degree preferred. Minimum 1-year experience as staff or supervisor of afterschool/summer programs, program evaluator or equivalent classroom experience. 			
Dallas Afterschool Strategic Plan Initiatives:			
<ul style="list-style-type: none"> Amplify – Provide professional development for educators Inform – Serve as the trusted source for data and insight Mobilize – Build partnerships to expand access to quality programs 			
How To Apply:			
<ul style="list-style-type: none"> Please send resume to jobs@dallasafterschool.org. Include "Assessor" in subject line. Due to the volume of applicants, you will only be contacted if our selection committee chooses to schedule an interview with you. No phone calls please! 			
<p><i>Dallas Afterschool is an equal opportunity employer. We are committed to a work environment that supports, inspires, and respects all individuals and in which personnel processes are merit-based and applied without discrimination based on race, color, religion, sex, sexual orientation, gender identity, marital status, age, disability, national or ethnic origin, military service status, citizenship, or other protected characteristic.</i></p>			